

Due And Owing Expenses

KEESM 7532.1

What About Expenses Applied To A Previously Unmet Spenddown - Can they now be used as Due and Owing Expenses???

As due and owing expenses are presented, you should always check the date of service in the MMIS system to insure that the expense(s) has not been applied to a previously met spenddown.

If you find that a particular service was applied to a previous spenddown, but that the spenddown was never met; additional steps need to be taken before allowing the bill as a due and owing expense on the new base period.

Sample Claim Inquiry

Claim Inquiry
 File Edit Applications Options

ICN: **Provider:** **Beneficiary:**
Performing Provider: **TCN:**

Search

Optional

Status: **Claim Type:** **FDOS:** **TDOS:**
RA Date: **Referring Prov & Location:** **Performing Prov Spec:**
Procedure Code: - **NDC:** **GCN:**
Revenue Code: **Diagnosis Code:** **RA Number:**
Provider Type: **DRG Code:**

☐ Fee-for-service Only

☐ Encounter Only

☐ Drug Information

☐ Beneficiary Only

Call Tracking

New Contact

Contact Search

Claim Count: 3
93
Tot Amt Billed: \$109.04

ICN	BID	FDOS	TDOS	Claim Type	Status	Date Paid	Amt Billed
4001340035489	00100000018	2003/11/20	2003/11/20	HCFA 1500	Paid	2003/12/13	\$15.00
4001340035490	00100000018	2003/11/21	2003/11/21	HCFA 1500	Paid	2003/12/13	\$5.00
4002220003921	00100000018	2003/11/28	2003/11/30	HCFA 1500	Paid	2003/12/15	\$89.04

In this example, the \$15.00 expenses on 11/22/2003 being checked, was paid on 12/13/2003 and was not applied to an unmet spenddown. This could not be allowed as a due and owing.

Also, providers have up to one year to bill Medicaid for services rendered. This makes it almost impossible for an EES worker to guarantee that the spenddown for a recent past base period will not be met.

Claim Details

Paid Physician Claim

File Edit Applications Options Claim

Claim Type: **Physician** ICN: **40 01340 035 489** Claim Status: **Paid** Attachment: **No** No. of Details: **001**

Prev ICN: BID: Patient Acct No: **TC000000000007368**

Bene Last Name: **JONES** Bene First Name: **CHIPPER** MI: **H** Bene DOB: **1932/10/24**

Provider/Location: **100258930** **A** Signature: **Yes** Date Billed: **2003/12/06** Medical Rec No.:

Accident: **None** Accident Date: **0000/00/00** TPL Ind: **No** Sub Pat Acct No: **TC000000000007368**

Referring Prov1/Loc: Referring Prov2/Loc: Adjustment Indicator: **No**

From DOS: **2003/11/20** To DOS: **2003/11/20** Hospital From DOS: **0000/00/00** Hospital To DOS: **0000/00/00**

Billed Amount: **\$15.00** TPL Amt: **\$0.00**

Net Billed Amount: **\$15.00** Total TPL Amt: **\$0.00**

Reported Amount: **\$15.00** TPL Recov Amt: **\$0.00** PL Spenddown: **\$0.00**

Paid Amt: **\$15.00**

Detail No.	Stat	Sys	From DOS	To DOS	POS	Proc Code	1	2	3	4	Diag XRef	Billed Amt	A
001	P	N	2003/11/20	2003/11/20	12	W1374					1	\$15.00	

Next ICN

Previously Unmet Spenddown Expenses - Now Due & Owing

- Expenses applied to a past base period in which the spenddown was not met can be presented as a due and owing bill for later base periods, provided the bill is still due and owing.
- The worker must take action to make sure that the past unmet spenddown is not met with credit given for the bill they intend to allow as due and owing on the current base period.

How Is This Done?

MEEX Expenses

- If the consumer submits a due and owing expense that was applied to a previously unmet spenddown as due and owing, it should be removed from the **MEEX** screen in the past base period before allowing it on the current base period. To do this:
 1. the worker would access **MEEX** on KAECSSES for the past base period
 2. erase the expense from the **MEEX** screen (increases the remaining spenddown)
 3. re-authorize the past base period
 4. inform the consumer via a notice that the remaining spenddown for the past base period is increased
- Once this is completed, the expense can be allowed as due and owing on the **MEEX** screen for the current base period.
- Document case file.

Beneficiary Billed Expenses

- If the consumer submits a due and owing expense that was applied to a previously unmet spenddown through the beneficiary billing process, the beneficiary billed expense should be voided through the MMIS system.
 1. Once voided, it can be allowed as a due and owing expense on the **MEEX** screen for the current base period.
 2. You will learn how to void beneficiary billed expenses in the MMIS system training presented by fiscal agent staff.
 3. Document case file.

Provider Billed Expenses

- Provider billed claims cannot be deleted or voided in the MMIS system.
- The worker must use the KAECSSES system to ensure that credit for the same expenses are not given more than once. To do this:
 1. the worker accesses the past base period on the KAECSSES system,
 2. adds the amount of the provider billed expense to the total spenddown amount,
 3. enters this new total on the 'OVERRIDE SPENDDOWN' field on **SPEN**,
 4. re-authorizes the past base period,
 5. notifies the consumer via a notice that the remaining spenddown for the past base period has increased.
- Doing this increases the remaining spenddown figure for the past base period in the MMIS system by the amount of the bill, and ensures the consumer is not given credit twice for the same medical expense.

Example

Archibald "Moonlight" Graham has an open MS-IL case and is LMB eligible. His current base period is January 2005 to June 2005 and he has an unmet spenddown of \$1,980.00. He presents you with a due and owing bill of \$840 for his Medicare deductible amount from a 10/10/2004 hospitalization. He explains he would like this applied to his current spenddown. He thinks he is going to meet this spenddown because he must have hip replacement surgery and physical therapy in the next couple of months.

- You inquire into the MMIS system for the 10/10/2004 date of service and finds that this expense was a provider billed claim applied to Archie's July 2004 to December 2004 spenddown base period. The spenddown for this base period is unmet.
- Before the expense can be allowed on the current base, you must adjust the July to December 2004 base period on KAECSSES.
- The total spenddown for this base was \$1,950. The provider billed amount applied to the spenddown for the 10/2004 hospitalization was \$840. You add these figures together to total \$2,790.
- This amount is entered in the 'OVERRIDE SPENDDOWN' field on **SPEN**.

SPEN Screen

SPEN	SPENDDOWN			012205 15:55
BASE PERIOD: 0704 1204				WORKER 1
CASE NAME: GRAHAM, ARCHIBALD	CASE NUMBER:			
			QMB	
MMYY	COUNTABLE INCOME	AMT OF PIL	COUNTABLE INCOME	QMB PIL
0703	800.00	475.00	800.00	749.00
0803	800.00	475.00		
0903	800.00	475.00		
1003	800.00	475.00		
1103	800.00	475.00		
1203	800.00	475.00		
TOTAL INCOME :	4880.00	RECOVERABLE AMT:		
TOTAL PIL :	2850.00			
SPENDDOWN :	2790.00	OVERRIDE SPND : .2790.00	VR: AG	PEND:
MED EXPENSES :	0.00			
REM SPENDDOWN:	2790.00	COST OF CARE > REMAINING SPENDDOWN: .		
BENEFIT AUTHORIZATION: SUSA				
REVIEW THROUGH: 0605				
EACH BASE MONTH PASSED ELIGIBILITY OR IS SUSPENDED FOR QMB				
EACH BASE MONTH PASSED ELIGIBILITY OR IS SUSPENDED				NEXT-->

You re-authorize this base period, so the new remaining spenddown amount is sent over to the MMIS system.

- You send Mr. Graham a notice about the change in the remaining spenddown, for the July to December 2004 base period, due to his request to allow the hospital bill on his current base period.
- Now that the credit on the previous base for this expense has in essence been taken away, you can allow the bill as due and owing on **MEEX** for the current base period.

MEEEX Screen

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MEEX                                MEDICAL EXPENSES                                012205 08:31
                                           WORKER 1
CASE NAME: GRAHAM, ARCHIBALD          CASE NUMBER: 00010601
BASE PERIOD: 0105    0605
SPENDDOWN: 1980.00    REMAINING SPND: 1140.00    REM REC AMT:    0.00

POS ON      PROVIDER      DATE OF      TOTAL      CLIENT
APP  NAME  INFORMATION  SERVICE  CHARGE  OBLIGATION
 01  ARCHI D DUE.AND.OWING..... 101004    ...840.00 ...840.00
      ST..VICK'S.HOSP.....
  **      .....
  **      .....
  **      .....
  **      .....
  **      .....
  **      .....
  **      .....
  **      .....
      MORE EXPENSES: .    NEXT--> ....

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- You reauthorize the last paid benefit month (or current calendar month), so that the adjusted remaining spenddown figure is sent to the MMIS system in the evening with the daily file.
- You send Mr. Graham a notice informing him of the allowance of the due and owing bill on his current unmet spenddown.